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## Pre-Op/Staff Nurse

### QUALIFICATIONS:

- Graduate of a Professional School of Nursing.
- Current State License as a Registered Nurse.
- Current certification in BLS for Healthcare Professionals.
- Good command of the English language, both verbal and written.
- Ability to work well with providers, employees, patients, and others.
- Current ACLS certification, preferred.

### WORKING CONDITIONS:

- Requires extensive mobility (walking and standing).
- Periodic pushing, pulling, and lifting of patients and/or equipment.
- May have exposure to patients with communicable diseases.

### RESPONSIBILITIES:

- **IV experience a plus**
- Receives patient in the pre-operative area.
- Assists patient with dressing, requesting them to change into the patient cap (if indicated) and gown, using the designated area for placement of clothes and any valuables. Encourages patient to leave valuables with a family member.
- Checks the wristband of patient, noting any allergies.
- Checks the chart for completed operative permit.
- Checks and records all vital signs, including height and weight.
- Reviews the patient health questionnaire on chart.
- Completes all practitioners' orders and documents them. Follows medication policy if pre-operative medication is ordered.
- Reviews the chart for lab works (incompliance with facility policy).
- Notes all allergies in the appropriate space.
- Documents all procedures, medications, and assessments thoroughly.
- Is always available for questions.
- Does short term patient teaching, preparing patient for the procedure.
- Is vigilant as to the change in condition, with immediate assessment, interpretation and documentation of signs and symptoms, notifying surgical provider of any changes.

The above statements reflect the general outline considered necessary to describe the principle functions of this job. It shall not be construed as a detailed description of all work requirements of the job.